

For those who work at or live on Hill AFB and had property damaged by the wind storm, the following information regards the filing of claims:

1. Claimed damage(s) must have occurred on-base or other authorized place and must be incident to the member's service. AFI 51-502, paragraph 2.18., identifies proper claimants as active duty members and civilian employees who are paid from appropriated and non appropriated funds. According to AFI 51-502, paragraph 2.22. independent contractors are not proper claimants.
2. Private insurance is the primary means of compensation and in accordance with AFI 51-502, paragraph 2.74, claimants will need to file with their private insurer first. Whatever the insurance doesn't cover, can be filed with the claims service center at <https://claims.jag.af.mil>. Click on the "File Non Household Goods Claim" tab and follow the prompts. Claimants will see a list of documents that will need to be provided in order to adjudicate their claim. Those documents include insurance documents, estimates of repair, orders assigning them to Hill AFB, SF50 for civilian employees. Members can also go to the Air Force Claims Service Center Face book Page where information is posted as well.
3. Also, on the left side of the website, under the "Natural Disaster Claims" heading, there are documents/instructions for filing a food spoilage claim.
4. Members can also contact the Claims Service Center at DSN 986-8044, or 1-877-754-1212, or via email at [AFCSC.JA@wpafb.af.mil](mailto:AFCSC.JA@wpafb.af.mil). Claims professionals are standing by to assist.